

# How to File a Short-term Insurance Claim in EXIM Online (EOL)



*Reducing Risk. Unleashing Opportunity.*

**Welcome to EXIM Online**

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User Id:

Password:

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Log into EXIM Online. If you do not know your User ID or Password, e-mail [bapimt@exim.gov](mailto:bapimt@exim.gov) for assistance.



Short-term Insurance Claims may be filed by the Insured.

Claims can be saved and returned to later to complete.

To file your claim, log into EXIM Online ([Eximonline@exim.gov](mailto:Eximonline@exim.gov)).

Click on "File a Claim"

The following errors were encountered processing the request:

- RetrieveParticipant reports MDM Error: MDM-10005

Act / Manage Transactions	Monitor Portfolio
<p><b>Act</b></p> <ul style="list-style-type: none"><li><a href="#">Apply for a Letter of Interest <i>What's New - Some helpful tips to submit LI applications via EXIM Online</i></a></li><li><a href="#">Apply for Insurance Policy or Medium-term Guarantee</a></li><li><a href="#">Act on Quote</a></li><li><a href="#">Apply for Special Buyer Credit Limit (SBCL)</a></li><li><a href="#">Apply for Issuing Bank Credit Limit (IBCL)</a></li><li><a href="#">Continue a Saved Application</a></li><li><a href="#">File a Claim</a></li><li><a href="#">Continue a Saved Claim</a></li></ul> <p><b>Manage</b></p> <ul style="list-style-type: none"><li><a href="#">Amend a Policy or Guarantee</a></li><li><a href="#">Assign Insurance Policy Proceeds</a></li></ul>	<p><b>My Portfolio</b></p> <ul style="list-style-type: none"><li><a href="#">Pending Applications</a></li><li><a href="#">Pending Claims</a></li><li><a href="#">Insurance In Force/Recently Expired Policies</a></li><li><a href="#">Insurance Policy Assignments</a></li><li><a href="#">Authorized + Non-Operative Guarantees</a></li><li><a href="#">Operative Guarantees</a></li><li><a href="#">Search Portfolio</a></li></ul> <p><b>Miscellaneous</b></p> <ul style="list-style-type: none"><li><a href="#">Historical Transactions</a></li><li><a href="#">My Company Profile</a></li><li><a href="#">Maintain Broker</a></li></ul>

Policy/Guarantee Buyer/Borrower Search

Start your Claim by either selecting from the list or searching for a specific Policy/Guarantee or a Buyer/Borrower. You can use the Buyer/Borrower field to search for Issuing Banks, if applicable for the policy. If you click "Get Results" without entering any search criteria, all of your policies/guarantees will populate.

Policy/Guarantee Number:

Buyer/Borrower Name:   Check for fuzzy matches?

Buyer/Borrower Country:



Enter the Policy number or Buyer's Name and click "Get Results"




Last logged on at 11:34 AM EST on Jan 27, 2020.

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 Deployed Oct 31, 2019

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**Policy/Guarantee Buyer/Borrower Search**

Start your Claim by either selecting from the list or searching for a specific Policy/Guarantee or a Buyer/Borrower. You can use the Buyer/Borrower field to search for Issuing Banks, if applicable for the policy. If you click "Get Results" without entering any search criteria, all of your policies/guarantees will populate.

Policy/Guarantee Number:   
 Buyer/Borrower Name:   Check for fuzzy matches?  
 Buyer/Borrower Country:

Find your Buyer/Borrower Name and click on "File"

 

Click 'File' to begin the claim on a particular Buyer/Borrower. If Buyer/Borrower of interest is not listed, click on the 'File With New Buyer' link below to add one. Use 'View' to display prior claims on the Policy/Guarantee; 'Remove' to remove a saved claim; and 'Continue a Saved Claim' to continue submission of an already saved claim.

20 items found, displaying all items. Download as: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

Items per page: [10](#) [25](#) [50](#) [100](#)

Policy/Guarantee Number	Type	Status	Insured/Lender Name	State	Buyer/Borrower Name	Country	Claims
██████	ESC	Issued	██████████	CA	██████████	COLOMBIA	<a href="#">View</a> <a href="#">File</a>
██████	ESC	Issued	██████████	CA			<a href="#">View</a> <a href="#">File With New Buyer</a>
██████	ESC	Issued	██████████	CA	██████████	JAMAICA	<a href="#">View</a> <a href="#">File</a>

The Buyer/Borrower Name will be listed under the Policy if the shipment was reported and premium was paid.

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Home Customer Service

Business Address: [Redacted] Company Contact: [Redacted] Policy Contact: [Redacted]

Claim Filing - Buyer Selection

Transaction #: [Redacted] LESC  
 Insured: [Redacted]  
 Assigned RM: Christine Georges  
 Broker: [Redacted]  
 Buyer/Borrower: [Redacted]

Verify you have selected the correct Buyer/Borrower.

Transaction Claim History:

Buyer / Borrower Name	City	Country	Claim #	Status	Status Date	Date Filed	Amount Filed	Policy Period	Action
[Redacted]	Cercado De Lima	PERU	<a href="#">I200548-01</a>	Denied	05/28/2015	03/31/2015	\$15,741.03	08/01/2014 - 08/01/2015	
[Redacted]	Belize City	BELIZE	<a href="#">I201002-01</a>	Denied	12/31/2019	12/27/2019	\$5,700.00	08/01/2018 - 08/01/2019	
[Redacted]	Tunapuna	TRINIDAD AND TOBAGO	<a href="#">I201007-01</a>	Denied	01/07/2020	01/07/2020	\$6,000.00	08/01/2018 - 08/01/2019	
[Redacted]	Managua	NICARAGUA	<a href="#">I200936-01</a>	Denied	04/28/2019	03/21/2019	\$37,141.07	08/01/2018 - 08/01/2019	
[Redacted]	San Martin De Porres	PERU	<a href="#">I200937-01</a>	Denied	04/25/2019	03/21/2019	\$5,020.75	08/01/2018 - 08/01/2019	
[Redacted]	Fairy Valley, Christ Church	BARBADOS	<a href="#">I200951-01</a>	Paid	07/01/2019	05/02/2019	\$621.50	08/01/2018 - 08/01/2019	
[Redacted]	Guadalajara	MEXICO	<a href="#">I200935-01</a>	Paid	07/11/2019	03/21/2019	\$64,750.58	08/01/2018 - 08/01/2019	
[Redacted]	Kingston	JAMAICA	<a href="#">I201005-01</a>	Pending - Claims Officer Reviewing	01/07/2020	01/07/2020	\$3,800.00	08/01/2018 - 08/01/2019	
[Redacted]	Constanza	DOMINICAN REPUBLIC	<a href="#">I201001-01</a>	Submitted for Disbursement	01/07/2020	12/27/2019	\$4,750.00	08/01/2018 - 08/01/2019	
[Redacted]	Santa Ana	EL SALVADOR	<a href="#">I201003-01</a>	Submitted for Disbursement	12/31/2019	12/27/2019	\$6,650.00	08/01/2018 - 08/01/2019	
[Redacted]	Georgetown	GUYANA	<a href="#">I201006-01</a>	Submitted for Disbursement	01/08/2020	01/07/2020	\$5,000.00	08/01/2018 - 08/01/2019	

Begin a new claim on the above Buyer by clicking on the 'Start Claim on Selected Buyer'. You can also 'Cancel' and search/select a different Transaction and/or Buyer.

Cancel Start Claim on Selected Buyer

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Office of the Inspector General  
1-888-OIG-EXIM (644-3946)  
email: IGHotline@exim.gov

Verify your Buyer/Borrower Name. You can also Cancel and search/select a different Transaction and/or Buyer. Once the Buyer/Borrower Name is verified, click on "Start Claim on Selected Buyer."

### Claim Application

[Filing Instructions](#) | [Claim Summary](#)

OMB No. 3048-0033, Expires 02/28/2018

Buyer: [Redacted]  
Bogota, Cundinamarca COLOMBIA

#### Claim - Filing Instructions

Please complete this application to file a claim. Only the "Participants" section is enabled when you begin the application. The remaining sections are enabled after the Participant information is entered.

The Right Navigation Area can be used to easily move to specific sections of this application. Just point and click on the section you wish to access. You can **Submit** your claim only after each claim section is check-marked.

Note: A broker can complete the Claim application but only the insured or enhanced assignment assignee can actually submit it.

Apart from entering data, the system will also allow you to Upload documentation required to submit your application as well as Print a copy of the application for your records by clicking on the "Claim Summary" link at the top of the page.

Upon application submission, a claim number(s) will be provided allowing you to track the progress of the application. These instructions can be accessed anytime during the application process through the "Filing Instructions" link.

Done	Application Section
	<a href="#">Participants</a>
	<a href="#">Transaction Details</a>
	<a href="#">Claim Information</a>
	<a href="#">U.S. Content Requirements</a>
	<a href="#">Claimed Unpaid Invoices</a>
	<a href="#">Ledger Experience</a>
	<a href="#">Calculation of Estimated Eligible Loss</a>
	<a href="#">Documentation and Comments</a>
	<a href="#">Submit</a>



**Paperwork Reduction Act:**  
We estimate it will take you about 1 hour per response, that includes the time it will take to read the instructions, gather the necessary facts and fill out the form. However, you are not required to provide information requested unless a valid OMB control number is displayed on the form. If you have comments or suggestions regarding the above estimate or ways to simplify this form, forward correspondence to EXIM Bank and the Office of Management and Budget, Paperwork Reduction Project, OMB No# 3048-0033, Washington, D.C. 20503.

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Home Customer Service

**Claim Application**  
[Filing Instructions](#) | [Claim Summary](#)

Claim - Participants - List

The following participants are associated to the policy. Please review and make changes to the information, if necessary. Existing Insured, Broker and Assignee roles cannot be changed. New entities can be associated to the application by using the "Add Participant" button. Only one participant in the Buyer role is allowed on a claim. If claim is on a different Buyer than the one listed below, please re-start the claim and select the applicable entity.

NOTE: Changing any contact information in this section will not affect the contact information previously recorded in the policy documents. To officially change this information, contact your Relationship Manager to amend the policy.

Name	Address	Contact	Roles	Action
[Redacted]	[Redacted]	[Redacted]	Insured, Claimant, Exporter	<a href="#">Update</a>
[Redacted]	COLUMBIA	[Redacted]	Buyer	<a href="#">Update</a>
[Redacted]	[Redacted]	[Redacted]	Broker	

Update missing information

To add a Participant, click here.

Back Add Participant Save and Continue

Done Application Section

- Participants
- Transaction Details
- Claim Information
- U.S. Content Requirements
- Claimed Unpaid Invoices
- Ledger Experience
- Calculation of Estimated Eligible Loss
- Documentation and Comments
- Submit

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email: IGHotline@exim.gov

Please update all participant contact information. You may also add a missing participant with the "Add Participant" button. Remember to click "Save and Continue" button when complete.

Buyer: [Redacted]  
Buyer: [Redacted]

**Claim Application**  
[Filing Instructions](#) | [Claim Summary](#)

CLAIM NO. 3248-0333, E/P/RES 02/28/2018

**Claim - Participants - List**

The following errors were encountered processing the request:

- Contact Name is a required field for BUYER
- Email or Phone is a required field for BUYER



You will receive an error message if you are missing contact information for any participant.

The following participants are associated to the policy. Please review and make changes to the information, if necessary. Existing Insured, Broker and Assignee roles cannot be changed. New entities can be associated to the application by using the "Add Participant" button. Only one participant in the Buyer role is allowed on a claim. If claim is on a different Buyer than the one listed below, please re-start the claim and select the applicable entity.

NOTE: Changing any contact information in this section will not affect the contact information previously recorded in the policy documents. To officially change this information, contact your Relationship Manager to amend the policy.

Name	Address	Contact	Roles	Action
[Redacted]	[Redacted]	[Redacted]	Insured, Claimant, Exporter	<a href="#">Update</a>
[Redacted]	[Redacted]	[Redacted]	Buyer	<a href="#">Update</a>
[Redacted]	[Redacted]	[Redacted]	Broker	

[Back](#) | [Add Participant](#) | [Save and Continue](#)

Done	Application Section
▶	<a href="#">Participants</a>
	<a href="#">Transaction Details</a>
	<a href="#">Claim Information</a>
	<a href="#">U.S. Content Requirements</a>
	<a href="#">Claimed Unpaid Invoices</a>
	<a href="#">Ledger Experience</a>
	<a href="#">Calculation of Estimated Eligible Loss</a>
	<a href="#">Documentation and Comments</a>
	<a href="#">Submit</a>



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### Claim Application

Buyer: [Redacted]  
Bogota, COLOMBIA

Transaction Details

Transaction #: [Redacted]  
Insured: [Redacted]  
Assigned RM: Christina Gargas  
Broker: [Redacted]

Assignment(s):  
Nothing found to display.

Policy Parameters:

Policy Period	Payment Limit	%Cover	Deductible	Credit DCL	Ledger DCL	Premium Rate	Policy DEC
08/01/2013 - 08/01/2014	\$750,000.00	95%	\$0.00	\$25,000.00	\$50,000.00	Per Rate Schedule	
08/01/2014 - 08/01/2015	\$750,000.00	95%	\$0.00	\$25,000.00	\$50,000.00	Per Rate Schedule	
08/01/2015 - 08/01/2016	\$500,000.00	95%	\$0.00	\$25,000.00	\$50,000.00	Per Rate Schedule	
08/01/2016 - 08/01/2017	\$500,000.00	95%	\$0.00	\$25,000.00	\$50,000.00	Per Rate Schedule	
08/01/2017 - 08/01/2018	\$500,000.00	95%	\$0.00	\$25,000.00	\$50,000.00	Per Rate Schedule	
08/01/2018 - 08/01/2019	\$500,000.00	95%	\$0.00	\$25,000.00	\$50,000.00	Per Rate Schedule	
08/01/2019 - 08/01/2020	\$500,000.00	95%	\$5,000.00	\$25,000.00	\$50,000.00	Split Rate	

Buyer/Issuing Bank Limits:

Policy Period	Tracking number	Effective Date	ExpiryDate	Payment Limit	Endorsement #	Endt
08/01/2018 - 08/01/2019	691939	11/01/2018	08/01/2019	\$100,000.00	11	

+ Any limits in effect are noncumulative. Only one credit limit can be in effect for buyer/issuing bank on the date of shipment.

Application Section:

- Participants
- Transaction Details
- Claim Information
- U.S. Content Requirements
- Claimed Unpaid Invoices
- Ledger Experience
- Calculation of Estimated Eligible Loss
- Documentation and Comments
- Submit

Back Save and Continue

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This page reflects the Policy's history.

Please review Policy, declarations and endorsements prior to claim submittal.

[redacted]  
Buyer: [redacted] a  
[redacted], COLOMBIA

**Claim Application**  
[Filing Instructions](#) | [Claim Summary](#)

OIG No. 3045-0030 Expires 02/28/2018

**Claim Information**

Note: All fields are required.  
Please enter information relating to your claim.

Products:

Special conditions:  
(if applicable)  
 Security interest  
 Other, enter details below:

Last date payment was accepted from buyer:  (mm/dd/yyyy)

Did the buyer accept the delivery of the product?  Yes  No

Reason for claim:  
 Bankruptcy     Business Closed     Cashflow  
 Dispute     Diversion of Funds     Economy  
 Export-Import Restrictions     Non Acceptance     Political Event  
 Transfer     Other

Describe reason for claim (optional):

Complete the questions and click "Save and Continue".



Done	Application Section
✓	<a href="#">Participants</a>
✓	<a href="#">Transaction Details</a>
▶	<a href="#">Claim Information</a>
	<a href="#">U.S. Content Requirements</a>
	<a href="#">Claimed Unpaid Invoices</a>
	<a href="#">Ledger Experience</a>
	<a href="#">Calculation of Estimated Eligible Loss</a>
	<a href="#">Documentation and Comments</a>
	<a href="#">Submit</a>

Please answer question(s) on U.S. Content based on your type of business. When complete, click on "Save and Continue."

The Short-term Content Policy can be found at: <https://www.exim.gov/policies/content/short-term-content-policy>.

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Build Version : EXO-7.36.0  
Deployed Oct 31, 2019

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Home Customer Service

**Claim Application**  
[Filing Instructions](#) | [Claim Summary](#) OMB No. 3048-0033, Expires 02/28/2018

Buyer: [redacted]  
Buyer: [redacted]

**Claim - Claimed Unpaid Invoices**

All outstanding insured shipments made to the buyer must be scheduled and included with this claim whether or not a shipment is presently eligible for coverage. For example, if there are two insured invoices outstanding to a buyer and only one is eligible for claim filing, the second invoice must be included as part of this claim filing. For each shipment, attach and group the invoice, bill of lading, debt instrument, and any related documents. The bill of lading date is the date of shipment for purposes of this schedule. Interest calculations reflecting the dollar amount of the interest due for each invoice must be included in the column listed below.

To add a shipment to the schedule, use 'Add Shipments to Schedule'. After all shipments are entered in the schedule, please answer the questions at the bottom of the section and click 'Save and Continue'.

Back **Add Shipments to Schedule**

Done	Application Section
✓	<a href="#">Participants</a>
✓	<a href="#">Transaction Details</a>
✓	<a href="#">Claim Information</a>
✓	<a href="#">U.S. Content Requirements</a>
▶	<a href="#">Claimed Unpaid Invoices</a>
	<a href="#">Ledger Experience</a>
	<a href="#">Calculation of Estimated Eligible Loss</a>
	<a href="#">Documentation and Comments</a>
	<a href="#">Submit</a>

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email: IGHotline@exim.gov

Add invoices by clicking on "Add Shipments to Schedule."

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### Claim Application

OMB No. 3048-0033, Expires 02/28/2018

Buyer: [Redacted]

**Claim - Claimed Unpaid Invoices - Add**

Enter all outstanding shipments using the form below.

- Selecting a shipment from the 'Reported Shipments' list will auto-populate the relevant shipment information in the form. If any shipment is not available in this list, simply enter all data in the form below and save.
- Press 'Save Shipment to Schedule' to add the shipment data to the schedule. After all shipments are entered, click 'Done'.
- Multiple shipments can be added to the schedule without leaving the page.

Note: All fields are required.

Reported Shipments in the past 2 years for Agropecuaria Internacional Ltda :

Shipment Date	Conf. Number	Filing Month	Amount	Payment Trans Type

Invoice Number: [ ] Invoice Amount: \$ [ ]

Shipment / Funding Date: [ ] (mm/dd/yyyy) Shipment Amount: [ ]

Due Date: [ ] (mm/dd/yyyy) Month Shipment Reported to EXIM: [ ] (mm/yyyy)

Payment Transaction Type: --Select Payment Trans Type-- Length of repayment terms: [ ] days

Principal Partial Payment: \$ [0] Savings Due to Non-payment of Agent's Commissions: \$ [0]

Other Credits, Discounts & Allowances: \$ [0] Funds Received from Other Sources: \$ [0]

Is Interest applicable?  Yes  No

Interest To Due Date: \$ [ ] Interest from Due Date to 180 days after: \$ [ ]

Interest Partial Payment: \$ [ ] Date Interest Paid Thru / Interest Start Date: [ ] (mm/dd/yyyy)

Input each invoice individually and click "Save Shipment to Schedule."

Please complete all fields. After you have saved the last invoice click "Done."

**Claim - Claimed Unpaid Invoices**

Note: All fields are required.

All outstanding insured shipments made to the buyer must be scheduled and included with this claim whether or not a shipment is presently eligible for coverage. For example, if there are two insured invoices outstanding to a buyer and only one is eligible for claim filing, the second invoice must be included as part of this claim filing. For each shipment, attach and group the invoice, bill of lading, debt instrument, and any related documents. The bill of lading date is the date of shipment for purposes of this schedule. Interest calculations reflecting the dollar amount of the interest due for each invoice must be included in the column listed below.

To add a shipment to the schedule, use 'Add Shipments to Schedule'. Shipments added to the schedule can be viewed or edited or removed by clicking 'V' or 'E' or 'X', respectively. After all shipments are entered in the schedule, please answer the questions at the bottom of the section and click 'Save and Continue'.

**Claimed Unpaid Invoices:**

2 items found, displaying all items. Items per page: 10 25 50 100

Policy Period	Invoice #	Shipment Conf. #	Shipment Date	Invoice Amount	Due Date	Principal Pmt.	Interest Pmt.	Credits	Other Funds Recd.	Comm. Savings	Actions
08/01/2019 – 08/01/2020	1000		10/10/2019	\$10,000.00	12/10/2019	\$0.00		\$0.00	\$0.00	\$0.00	V E X
08/01/2019 – 08/01/2020	2000		11/20/2019	\$20,000.00	01/20/2020	\$0.00		\$0.00	\$0.00	\$0.00	V E X

**Total Gross Invoice:** \$30,000.00

Are there any uninsured outstanding amounts with this buyer?  Yes  No

If so, how much? \$

Why are these shipments uninsured?

**Done** Application Section

- ✓ Participants
- ✓ Transaction Details
- ✓ Claim Information
- ✓ U.S. Content Requirements
- ▶ Claimed Unpaid Invoices
- Ledger Experience
- Calculation of Estimated Eligible Loss
- Documentation and Comments
- Submit

Verify all claimed invoices/fundings are showing in the schedule.

Add additional invoices/fundings by clicking "Add Shipment to Schedule."

Note: Actions "V," "E" and "X" refers to Verify, Edit and Delete.

Review the schedule to verify all invoices/fundings are listed. Edit and/or Delete, if applicable. Answer all questions regarding uninsured debt and click "Save and Continue" when done.

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**Claim Application** OMB No. 3048-0033, Expires 02/28/2018

[Filing Instructions](#) | [Claim Summary](#)

Buyer: [Redacted]

**Claim - Ledger Experience**

Note: All fields are required.

Do you have any ledger experience with the buyer within the last 12 months prior to the shipment date of the first claimed invoice?  Yes  No

If 'Yes', enter details of each such shipment and click 'Add' to build a schedule. List all shipments made during the year prior to the first claimed shipment. Please be specific regarding the credit terms extended to the buyer for each shipment.

Use 'X' to delete any shipments entered in error. After data are entered, click 'Save and Continue'.

Optionally, if there are more than ten (10) invoices, you may attach a document to the **Documentation and Comments** section which lists ledger experience.

Invoice #	Amount	Terms	Shipment Date (mm/dd/yyyy)	Due Date (mm/dd/yyyy)	Date Paid (mm/dd/yyyy)	Amount Paid	
		--Select Term--					Add

**Prior Ledger Experience:**  
Nothing found to display.

**Max. High Credit Outstanding** during 12 mos. prior to shipment of first claimed invoice: \$

Was interest specified in the buyer obligation?  
 If 'Yes', (a) was ordinary interest charged to the due date?  Yes  No  
 (b) was late interest charged after the due date?  Yes  No

Add all ledger experience with the Buyer for the 12 months prior to the first claimed invoice, if applicable. Click on "Save and Continue" when complete.

Please attach organized packages of documents for each invoice (invoice, purchase order, shipping documents).

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### Claim Application

OMB No. 3045-0033, Expires 02/28/2018

Buyer: [Redacted]

**Claim - Estimated Eligible Loss**

Policy Period: 08/01/2019 -08/01/2020

Total Claimed Invoices (principal only):	\$30,000.00
a. Total buyer payments applied to principal:	\$0.00
b. Other credits, discounts and allowances:	\$0.00
c. Funds received from any other source:	\$0.00
d. Savings because of nonpayment of agent's commission:	\$0.00
Eligible Principal Loss:	\$30,000.00
Eligible Principal Loss@ 95%:	\$28,500.00
<small>(EXIM bank will calculate the interest due to the insured based on the interest coverage in the definition of "loss")</small>	
Interest Payable at EXIM Insured Rate:	\$0.00
Interest Payable @ 95%:	\$0.00
<b>Principal and Interest Payable@95%(Eligible Principal Loss@95% + Interest Payable@95%)</b>	<b>\$28,500.00</b>
Outstanding Policy Deductible:	\$5,000.00

*Your final amount would be reduced by any unmet deductible per policy period.*

Done Application Section

- ✓ [Participants](#)
- ✓ [Transaction Details](#)
- ✓ [Claim Information](#)
- ✓ [U.S. Content Requirements](#)
- ✓ [Claimed Unpaid Invoices](#)
- ✓ [Ledger Experience](#)
- ▶ [Calculation of Estimated Eligible Loss](#)
- [Documentation and Comments](#)
- [Submit](#)

\*Note: As of 10/01/2019, interest was included in the Net Participant Share Calculation

Verify that all amounts are correct. Once done, click on "Save and Continue."

[REDACTED]

**Claim Application**

OMB No. 3448-0032, Eplaw 02080218

Buyer: [REDACTED]

[Filing Instructions](#) | [Claim Summary](#)

**Claim - Documentation and Comments**

Please attach all 'Required Documentation' and any other documentation as applicable. Documentation may also be sent directly to EXIM Bank by courier immediately after you have submitted this claim, in which case you should check the 'Will Follow' box. Multiple documents of each type may be required. The system allows for multiple uploads per document type. If a document type does not apply to your claim, indicate 'Not Applicable'.

**Important:**

- When submitting documentation, you **must** group each claimed invoice with the appropriate purchase order and shipping document.
- You **must** download, print, sign and attach the **Certifications of Insured**. Your claim will not be processed until this document is received.
- You may have the **gdgto** to download, complete, and attach the **Release and Assignment** form with your claim submission (the Release will operate upon negotiation of a claim payment). This will expedite your claim payment in the event of claim approval as a completed Release will be required prior to any claim payment.

Use 'Remove' and 'View' links to delete or view an uploaded document. After all documents are uploaded, click 'Save & Continue'. Please provide all applicable documents to avoid processing delays.

**Attached Documentation**  
Nothing found to display.

**Required Documentation**

Document Type	Disposition	File	Action
Certifications of Insured	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Invoices, Bill of Lading, Purchase Order (copies)	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Collection Efforts (copies)	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Written Demand for Payment (copies)	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>

**Other Documentation**

Document Type	Disposition	File	Action
Promissory Notes (copies)	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Draft with Acceptance (copies)	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Letter of Credit	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Credit Agreement (copies)	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Contract of Sale	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Credit Report(s)	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Special Conditions	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Ledger Experience	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Other Insurance	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Evidence of Guarantee	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>
Miscellaneous	<input type="radio"/> Attached <input type="radio"/> Will Follow <input type="radio"/> Do Not Have <input type="radio"/> Not Applicable	<input type="text" value=""/>	<input type="button" value="Browse..."/> <input type="button" value="Save"/>

Done Application Section

- Participants
- Transaction Details
- Claim Information
- U.S. Content Requirements
- Claimed Unpaid Invoices
- Ledger Experience
- Calculation of Estimated Eligible Loss
- Documentation and Comments
- Submit

Upload all required documents and provide comments, if any. Click on "Save and Continue" when complete.

Optionally, add any comments you wish to make regarding the claim, including a summary of the events leading up to this claim.

Characters remaining: 4000 (Maximum 4000 characters)

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Deployed Oct 31, 2019

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**Claim Application**  
[Filing Instructions](#) | [Claim Summary](#) OMB No. 3048-0033, Expires 02/28/2018

Buyer [redacted]

**Claim - Submit**

Please click 'Submit Claim' to complete the claim filing process. You can also review and print the [Claim Summary](#) prior to submission.

For any questions on the Claim filing process, please contact EXIM Bank at the address below:  
Export Import Bank of the United States - Asset Management Division  
811 Vermont Avenue, NW  
Washington, DC 20571  
Tel: [\(202\) 565-3600](tel:(202)565-3600)  
Fax: (202) 565-3625

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Done	Application Section
✓	<a href="#">Participants</a>
✓	<a href="#">Transaction Details</a>
✓	<a href="#">Claim Information</a>
✓	<a href="#">U.S. Content Requirements</a>
✓	<a href="#">Claimed Unpaid Invoices</a>
✓	<a href="#">Ledger Experience</a>
✓	<a href="#">Calculation of Estimated Eligible Loss</a>
	<a href="#">Documentation and Comments</a>
	<a href="#">Submit</a>

**Paperwork Reduction Act:**  
We estimate it will take you about 1 hour per response, that includes the time it will take to read the instructions, gather the necessary facts and fill out the form. However, you are not required to provide information requested unless a valid OMB control number is displayed on the form. If you have comments or suggestions regarding the above estimate or ways to simplify this form, forward correspondence to EXIM Bank and the Office of Management and Budget, Paperwork Reduction Project, OMB No# 3048-0033, Washington, D.C. 20503.

Review Claim Summary page prior to submission. Click on "Submit Claim." when complete.

Congratulations, you have filed your claim!

For any questions, please contact [claims@exim.gov](mailto:claims@exim.gov).