EOL Disbursement Portal for Interest During Construction Disbursements

Direct Loans and Long-term Guarantees

Credit Administration

EXPORT-IMPORT BANK OF THE UNITED STATES

## Contents

Submitting a New IDC Disbursement Request ................................................................. 2
  Login ......................................................................................................................... 2
  Home Page ............................................................................................................. 2
  Actions .................................................................................................................... 3
  All Transactions .................................................................................................... 3
  Disbursement Type Selection ................................................................................ 3
  Disbursement Request Submission ....................................................................... 4
  Submission Message ............................................................................................. 5
Continuing a Saved IDC Disbursement Request ......................................................... 6
  Actions .................................................................................................................... 6
  Saved Requests Search ......................................................................................... 6
  Submission ............................................................................................................ 6
  Submission Message ............................................................................................. 7
View Pending Requests ............................................................................................. 8
  Actions .................................................................................................................... 8
  Pending Transactions ............................................................................................. 8
Submitting a New IDC Disbursement Request

Login
- Key in User-ID and Password and click on Login

Already a user? Please sign in.
User Id: ExternalUserID
Password: ********
Login

Home Page
- Based on the logged in user privileges, various links will be displayed
- For IDC Disbursement request submission, click on "Request a Disbursement Approval" link

Act / Manage Transactions
Act
- Apply for a Letter of Interest
- What's New - Some helpful tips to submit LI applications via EXIM Online
- Apply for Insurance Policy or Medium-term Guarantee
- Act on Quote
- Apply for Issuing Bank Credit Limit (IBCL)
- Continue a Saved Application
- Continue a Saved Claim

Manage
- Amend a Policy or Guarantee
- Assign Insurance Policy Proceeds
- Report Shipments
- Make A Payment
- Report Overdues
- Report a Claim
- Request a Disbursement Approval
- Request a Letter of Credit Approval
- Maintain Letters of Interest

Monitor Portfolio
My Portfolio
- Pending Applications
- Pending Claims
- Insurance In Force/Recently Expired Policies
- Insurance Policy Assignments
- Authorized + Non-Operative Guarantees
- Operative Guarantees
- Search Portfolio

Miscellaneous
- Historical Transactions
- My Company Profile
- Maintain Broker
Actions

- On the next screen, various Disbursement Actions will be displayed
- Click on "Start a New Request" link

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All Transactions

- On the next screen, associated transactions displayed
- User will click on the transaction number to initiate a new disbursement request

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Disbursement Type Selection

- User will be navigated to the Disbursement Type selection screen
- All the mandatory fields are highlighted with asterisks
- For IDC Disbursement request, user should
  o Select "No" for "Is this a Letter of Credit Disbursement?" field
  o Select "Interest During Construction (IDC)" in the Disbursement Type drop down list
- Click on "Save and Continue" button
To submit a Disbursement Request, please identify Disbursement Type and click the "Save and Continue" button. The "Back" button returns you to the previous screen.

**Disbursement Type:**

- Transaction Number:
- * Is this a Letter of Credit disbursement?:  
  - Yes
  - No
- * Letter of credit number, if applicable:
- * Select Disbursement Type:
  - Interest During Construction (IDC)

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**Disbursement Request Submission**

- User will be navigated to the disbursement submission screen
- All the mandatory fields are highlighted with asterisks
- User can upload all the supporting documents and provide comments
- Click on "Submit Request" button
To submit a Disbursement Request, please identify a contact and complete the below information. If you choose not to submit the Disbursement Request at this time, press "Save" so the information can be retrieved at a later point. If the Disbursement Request is complete, press "Submit Request".

Transaction Information:
- Transaction Number:
- Agreement / Transaction Type: LT Guarantee - Euro / Standard Guarantee
- Package Status: In-Process Saved

Contact Information:
- * Contact Person:
- * Telephone Number: 1234567890
- * Email: UserGuidеТest@exim.gov

Disbursement Information:
- * Total amount of this request: 0.00
- Total Foreign Currency amount of this request: 0.00
- Required disbursement date, if applicable: MM/DD/YYYY
- Is this letter of credit disbursement: No
- Disbursement Type: Interest During Construction (IDC)

Note: All fields marked with asterisk (*) are mandatory

Submission Message
- Below message will be displayed after Successful Request Submission

Disbursement Request Submission

Your disbursement request was submitted successfully. You will receive an email acknowledgement. Thank you.
Continuing a Saved IDC Disbursement Request

Actions
- On the Disbursement Request Actions screen, click on “Continue a Saved Request” link

Saved Requests Search
- All saved requests will be displayed on the next screen
- User chooses and clicks on the last saved “Transaction Number” link

Submission
- User will be navigated to the disbursement submission screen where last saved data displayed
- All the mandatory fields are highlighted with asterisks
- User can upload all the supporting documents and provide comments
- Click on “Submit Request” button
Submission Message

- Below message will be displayed after Successful Request Submission

Disbursement Request Submission

Your disbursement request was submitted successfully. You will receive an email acknowledgement. Thank you.
View Pending Requests

Actions

- On the Disbursement Request Actions screen, click on “View Pending Requests” link

Pending Transactions

- All the submitted disbursement requests (which are not yet processed) will be displayed on the next screen
- User chooses and clicks “Transaction Number” link to view the submitted details
- Submitted details are displayed on the next screen (in read only mode) with “Save” and “Submit Request” buttons in disabled mode
To submit a Disbursement Request, please identify a contact and complete the below information. If you choose not to submit the Disbursement Request at this time, press "Save" so the information can be retrieved at a later point. If the Disbursement Request is complete, press "Submit Request".

Transaction Information:
Transaction Number:

Agreement / Transaction Type:
LT Guarantee - Euro / Standard Guarantee

Contact Information:
* Contact Person:

* Telephone Number:
1234567890

* Email:
UserGuides.Test@state.gov

Disbursement Information:
* Total amount of this request:
1,000.00

Total Foreign Currency amount of this request:
0.00

Required disbursement date, if applicable:
15/11/2018

Is this letter of credit disbursement:
No

Disbursement Type:
Interest During Construction (IDC)

Note: All fields marked with asterisk (*) are mandatory

**Required Documents:***

- **IDC Disbursement Package**
  - File: IDC Package.pdf
  - Number of Documents/Uploaded: 1
  - Document Type: IDC Disbursement Package
  - Date: 12/16/2018

Please provide any additional comments you wish to include with this request:

Save | Submit Request