

**SAMPLE DEMAND LETTER
WORKING CAPITAL GUARANTEE CLAIM**

{LETTERHEAD}

(Date)

Clement K. Miller
Vice President
Asset Management Division
EXPORT-IMPORT BANK OF THE UNITED STATES
811 Vermont Avenue, N.W.
Washington, D.C. 20571

Re: Guaranteed Loan No.:

Dear Mr. Miller:

_____ (the "Borrower") has defaulted in its payment of a loan (the "Loan") made to it by _____ (the "Lender") and guaranteed (the "Guarantee") to the Lender by the Export-Import Bank of the United States ("Ex-Im Bank").

a) This is our written demand on Ex-Im Bank for payment under the Guarantee. Please note the following details:

- I. Principal Due :
- II. Amount of Past Due Interest
Under the Note :
- III. Guaranteed Interest Rate
Under the Note :
- IV. Last Date on which Interest
was Paid :

We include the following documents for your inspection:

- b) copies of our written demands for payment made on the borrower and Guarantors;
- c) copies of the Master Guarantee Agreement by and between Ex-Im Bank and the Lender, the Loan Authorization Agreement and amendments, and other loan documents;
- d) copies of our UCC filings and the post filing searches;

- e) evidence of our payment of the Ex-Im Bank Facility Fee;
- f) a copy of collateral inspection report;
- g) copies of the three latest inventory schedules and accounts receivable aging reports;
- h) copies of all borrowing base certificates;
- i) copies of all export orders;
- j) copies of our records regarding the disbursements.

We have enclosed some miscellaneous correspondence which you might find informative. We would be happy to share with you any and all other documents, records, correspondence, in our possession related to this Loan, the Loan Documents, or the obligations of _____ under the Master Guarantee Agreement by and between Ex-Im Bank and _____.

Sincerely,

(Signature)

U.S. Banker