

**TECHNICAL EXHIBIT J.4 - PERFORMANCE REQUIREMENTS SUMMARY**

<b>Performance Requirement</b>	<b>Standard</b>	<b>Quality Assurance Method</b>	<b>Performance Incentive</b>
I.1-Develop Reports for Use During the Contract	-Draft reports submitted with bid	100%	Business relations factor on performance evaluation.
I.2-Meet with Ex-Im Bank Procurement Representatives	-Agenda submitted on time and fulfills DID 001  -Meeting attended by all key personnel and they shall be adequately prepared  -Consensus reached on report formatting	100%	Quality factor on performance evaluation.
II.1-Accept Assignment of Recovery Cases	-Sign and return Recovery Assignment Form (DID 002) and the original claim/recovery file to recovery officer within five (5) business days of the file being sent by the recovery officer	100%	Quality factor on performance evaluation.
II.2-Work the Recovery Cases	-Quarterly Recovery Progress Report of Small Cases submitted on time and fulfills DID 004 -Recovery Plan (large cases) submitted on time and fulfills DID 005 -Monthly Recovery Progress Report of Large and Working Capital Cases submitted on time and fulfills DID 006 -Monthly Report on Assets Acquired Through Recoveries DID 009	100%	Quality factor on performance evaluation.
III-Closing the Recovery Cases	Closing Recommendation Memo fulfills DID 007	100%	Quality factor on performance evaluation.
IV-Contractor Reporting to Ex-Im Bank	Ex-Im Bank Monthly Reports on Recovery Activities submitted on time and fulfills DID 008	100%	Quality factor on performance evaluation.

1  
2

3  
4  
5